



INTEGRATION JOINT BOARD

Date of Meeting	7 June 2022
Report Title	Integration Joint Board Membership - Post Local Elections
Report Number	HSCP.22.038
Lead Officer	Sandra MacLeod, Chief Officer
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Consultation Checklist Completed	Yes
Directions Required	No
Appendices	A - Terms of Reference: Risk, Audit and Performance Committee B - Terms of Reference: Clinical and Care Governance Committee C - IJB meeting schedule 2022/23 (included in this report)

1. Purpose of the Report

- 1.1. Following the Local Government elections on 5 May 2022, this report is to advise the Board of the requirement to appoint Aberdeen City Council (ACC) committee members to the Integration Joint Board (IJB), Risk, Audit and Performance Committee (RAP) and Clinical and Care Governance Committee (CCG) and to also appoint a Chairperson to the Clinical and Care Governance Committee.
- 1.2. Furthermore, there are two recent NHS Grampian (NHSG) vacancies of one voting member and one non-voting member whose replacements on the Integration Joint Board are to be approved.



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2. Recommendations

- 2.1. It is recommended that the Integration Joint Board:
- (a) endorse the appointment of four ACC voting members – Councillors Cooke, Allard, Greig and Tissera (with Councillors Fairfull, van Sweeden and Macdonald as substitutes) - to the Integration Joint Board;
 - (b) endorse the appointment of Councillor Cooke as Vice Chair of the Integration Joint Board;
 - (c) endorse the appointment of June Brown as an NHSG voting member and Phil Mackie as a member of the Integration Joint Board;
 - (d) agree the recommendation as described at 3.9 and appoint Councillors Cooke and Greig to the Risk, Audit and Performance Committee;
 - (e) agree the recommendation as described at 3.9 and appoint Councillors Allard and Tissera as voting members to the Clinical and Care Governance Committee;
 - (f) agree the recommendation as described at 3.8 and appoint Councillor Allard as Chairperson of the Clinical and Care Governance Committee; and
 - (g) note the IJB meeting schedule for 2022-23 attached as **Appendix C**.

3. Summary of Key Information

- 3.1. At its meeting on 29 March 2016, the Integration Joint Board (IJB) agreed to establish two committees to support its functions. These were the Audit and Performance Systems (now Risk, Audit and Performance (RAP)) Committee and the Clinical and Care Governance (CCG) Committee.
- 3.2. The terms of reference for both committees have been attached under **Appendices A and B**.
- 3.3. As per IJB standing order 2(1), the composition of IJB committees has been based on the principle of equal representation between Aberdeen City Council (ACC) and NHG Grampian (NHSG) in terms of voting membership – namely four members from each organisation.
- 3.4. Item 2.1 of the RAP Committee's terms of reference and item 3.2 of the CCG Committee's terms of reference note that the power to appoint committee members rests with the IJB.



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- 3.5.** Following the local government elections on 5 May 2022, there are now four vacancies on the IJB and two vacancies on both the RAP and CCG Committees. It is recommended that these vacancies be filled by voting members from Aberdeen City Council.
- 3.6.** At the meeting of the Statutory Council on 18 May 2022 following the local government elections, Council agreed to nominate four Elected Members to the IJB. These are Councillors John Cooke, Christian Allard, Martin Greig and Deena Tissera. Councillor Cooke was also nominated as Vice Chair of the IJB. Furthermore, Councillors Fairfull, van Sweeden and Macdonald have been proposed as substitute members. One further substitute member is still to be nominated and the Board will be advised of this in due course.
- 3.7.** There are currently two NHSG member vacancies on the IJB following the resignation of Alan Gray as a voting member and the departure of Chris Littlejohn as Public Health representative from the IJB. The new incumbent members appointed by NHSG are June Brown and Phil Mackie, respectively.
- 3.8.** The Board has two sub committees and under Standing Order 25(2) is required to appoint a Chairperson to each Committee in order to adhere to the Board's equal representation principles. Following the local elections, there is currently a vacancy for Chairperson of CCG and it is therefore recommended that Councillor Allard be appointed until at least 31 March 2023.
- 3.9.** Members appointed by ACC have proposed that Councillors Cooke and Greig become members of Risk Audit and Performance Committee, and that Councillors Allard and Tissera become members of the Clinical and Care Governance Committee. The IJB is being asked to agree that recommendation and formally appoint those members to those committees.
- 3.10.** The Board has discretion to appoint voting members to a committee based on a member's experience, interests and skills; and whether their appointment would be beneficial to the committee's functions and capacity.
- 3.11.** Members should note that IJB standing orders and committee terms of reference are due to be reviewed by the Board at its June 2022 meeting.



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3.12. The IJB 2022-23 meeting schedule has been attached as Appendix C for members' reference

4. Implications for IJB

4.1. Equalities, Fairer Scotland and Health Inequality

4.1.1. As per the IJB's standing orders, it is recommended that voting members from Aberdeen City Council and NHS Grampian be equally represented on each committee.

4.1.2. From a good governance perspective, the Board should bear in mind that NHSG members are currently the Chairs of the IJB and RAP Committee and it is recommended that the IJB appoint a voting member from Aberdeen City Council as Chairperson of the CCG Committee to support the representativeness principle outlined in standing orders.

4.2. Financial

4.3. There are no direct financial **implications** arising from the recommendations of this report.

4.4. Workforce

There are no direct implications for the AH&SCP workforce, however having members in place as per the recommendations will provide greater clarity for the organisation in terms of its governance arrangements.

4.5. Legal

The appointment of new voting members to the IJB complies with the Public Bodies (Joint Working) (Integration Joint Boards) (Scotland) Order 2014. The proposals and recommendations within this report comply with the processes set out in the Aberdeen City Integration Scheme and Aberdeen City Integration Joint Board Standing Orders.



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5. Links to ACHSCP Strategic Plan

5.1. The Aberdeen City Health and Social Care Partnership (ACHSCP) Strategic Plan was launched at a briefing session for current and new IJB members on 27 May 2022. It is on the agenda for today's date of 7 June 2022 for presentation and approval.

6. Management of Risk

6.1. Identified risks(s)



If appointments to IJB committees are not balanced in terms of membership, there is a risk that perspectives from both partners may not be reflected during meetings and this may have an impact on decision making and scrutiny capacity.

6.2. Link to risks on strategic or operational risk register:

Strategic Risk Register, item 3: Failure of the IJB to function and make decisions in a timely manner

6.3. How might the content of this report impact or mitigate these risks:

By appointing an equal number of members to each committee the Board would adhere to provisions and principles set out in standing orders. This would mean that both committees would have members in place to capture perspectives and expertise from both partners and strengthen their capacity to hold Partnership officers to account.

Approvals	
	Sandra Macleod (Chief Officer)
	Alex Stephen (Chief Finance Officer)



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Appendix C

IJB Schedule of Meetings 2022/23

Board/Committee	Date
IJB	25 January 2022
CCGC	22 February 2022
RAPC	1 March 2022
IJB	10 March 2022 (Budget) (Thursday)
CCGC	19 April 2022
RAPC	26 April 2022 (unaudited accounts)
IJB	7 June 2022
RAPC	21 June 2022
CCGC	2 August 2022
RAPC	9 August 2022
IJB	30 August 2022
IJB	11 October 2022
CCGC	25 October 2022
RAPC	1 November 2022
IJB	29 November 2022
IJB	31 January 2023
CCGC	21 February 2023
RAPC	28 February 2023
IJB	28 March 2023